



GETTING TO KNOW
THE FRENCH PARLIAMENT
FROM NOVEMBER 17 TO 21, 2025

INTERNATIONAL TRAINING CYCLE

ON PARLIAMENTARY
WORK

PROVISIONAL PROGRAM



with the support of:

INSP
Institut national
du service public


**MINISTÈRE
DE L'EUROPE
ET DES AFFAIRES
ÉTRANGÈRES**

*Liberté
Égalité
Fraternité*

YOUR CONTACTS

For all general questions regarding this training program, please contact us at:
cooperation@parlement.fr

NATIONAL ASSEMBLY



Mr Jean-Baptiste LECLÈRE

Senior Advisor, Head of the Cooperation and Bilateral Issues Unit
+33 1 40 63 65 51 – jbleclere@assemblee-nationale.fr



Ms Leyla ARSLAN

Deputy advisor
+33 1 40 63 43 59 – larslan@assemblee-nationale.fr

→ She is your one of your two contacts for all questions regarding the National Assembly.



Ms Solange GOMBERT

Deputy advisor
+33 1 40 63 87 32 – sgombert@assemblee-nationale.fr

→ She is your one of your two contacts for all questions regarding the National Assembly.

SENATE



Mr Xavier DUPRIEZ

Senior Advisor, Head of the Interparliamentary Cooperation Division
+33 1 42 34 32 06 – x.dupriez@senat.fr



Mr Matthieu LEBOURGEOIS

Advisor
+33 1 42 34 23 12 – m.lebourgeois@senat.fr

→ He is one of your two contacts for all questions regarding the Senate.



Ms. Charlotte FAYE

Deputy advisor
+33 1 42 34 23 12 – c.faye@senat.fr

→ She is one of your two contacts for all questions regarding the Senate.

TRAINING SCHEDULE

INTERNATIONAL TRAINING CYCLE ON PARLIAMENTARY WORK

Getting to know the French Parliament — From November 17 to 21, 2025

Monday 17 November

Trainees are requested to arrive at least 15 minutes before the start of each presentation.



SENATE

46, rue
de Vaugirard
75006 Paris

Room: *tbd*

MORNING

09:30 am – 10:15 am

→ **Opening session**

10:30 am – 12:30 am

→ **General presentation of the French institutions**

Topics covered:

- *Better understanding the French institutional system*
- *The place of Parliament in the Fifth Republic*
- *Role and responsibilities of local governments and independent authorities*



Official lunch at the Senate

AFTERNOON

02:00 pm – 03:30 pm

→ **Parliamentary bi-cameralism**

Topics covered:

- *Presentation of the history of French bi-cameralism*
- *The institutional, political and technical legitimacy of the Senate*
- *The parliamentary shuttle*
- *The good law*

3:45 pm – 4:30 pm

Day Wrap-up: 2 trainees present their feedback on the day's program and put it into perspective in relation to their own experience.

4:30 pm – 5:30 pm

→ **Institutional and historical tour of the Palais du Luxembourg**

Tuesday 18 November

Trainees are requested to arrive at least 15 minutes before the start of each presentation.



NATIONAL ASSEMBLY

126, rue de
l'Université
75007 Paris

Room: *tbd*

MORNING

09:15 am – 10:45 am

→ The role of standing committees

Topics covered:

- The development of the bill in committee
- The examination of the amendments tabled for the plenary sitting
- The role of standing committees in monitoring of government action

11:00 am – 12:15 am

→ The plenary sitting

Topics covered:

- The "Conference of Presidents"
- The steps in passing a piece of legislation
- The organization of the sitting, speaking and voting rules
- Examination of laws and amendments

12:30 am – 01:15 pm

→ Institutional and historical tour of the Palais Bourbon



Lunch at the National Assembly

AFTERNOON

2:45 pm – 3:30 pm

→ Questions to the Government in the Chamber of the House

03:45 pm – 04:30 pm

→ The Member of Parliament

Topics covered:

- The role and responsibilities of MPs
- Representation and public service
- Ethics and deontology

4:30 pm – 4:45 pm

Day Wrap-up: 2 trainees present their feedback on the day's program and put it into perspective in relation to their own experience.

Wednesday 19 November

Trainees are requested to arrive at least 15 minutes before the start of each presentation.



NATIONAL ASSEMBLY

126, rue de l'Université
75007 Paris

Room: *tbd*

MORNING

9:30 am – 10:00 am

→ **Attending a standing committee meeting (parliamentary schedule permitting)**

10:00 am – 11:15 am

→ **Autonomy of the Chambers**

Topics covered:

- *Financial autonomy*
- *Human resources management*

11:30 am – 12:30 am

→ **The Parliament, an open House: heritage and reception of the public**



Lunch at the National Assembly

AFTERNOON

2:00 pm – 4:00 pm

→ **Managing the digital transformation of the public sector**

4:00 pm – 4:15 pm

Day Wrap-up: 2 trainees present their feedback on the day's program and put it into perspective in relation to their own experience.



INSP

(Institut national du Service public)

2, avenue de l'Observatoire
75006 Paris

Thursday 20 November

Trainees are requested to arrive at least 15 minutes before the start of each presentation.



SENATE

46, rue
de Vaugirard
75006 Paris

Room: *tbd*

MORNING

9:00 am – 10:00 am

→ **The Senator**

Topics covered:

- *The role and responsibilities of MPs*
- *Representation and public service*
- *Ethics and deontology*

10:15 am – 12:15 am

→ **The assessment of public policies and the monitoring of government action**

Topics covered:

- *Inquiry committees*
- *The assessment of public policies*
- *Ex-ante and ex-post assessment*
- *The delegations*



Lunch at the Senate

AFTERNOON

02:00 pm – 03:00 pm

→ **Ethic issues in Parliament**

Topics covered:

- *Material resources*
- *Code of ethics and the prevention of conflicts of interest*
- *Controlling expenses*
- *Dealing with situations of harassment*

3:15 pm – 5:15 pm



Collective workshop: resolution proposal
and public sitting simulation

5:15 pm – 5:30 pm

Day Wrap-up: 2 trainees present their feedback on the day's program
and put it into perspective in relation to their own experience.

Friday 21 November

Trainees are requested to arrive at least 15 minutes before the start of each presentation.



NATIONAL ASSEMBLY

126, rue de
l'Université
75007 Paris

Room: *tbd*

MORNING

09:30 am – 12:00 am

→ **E-Parliament**

Topics covered:

- *Institutional website*
- *Internet and social networks*
- *Petition system*
- *Digital Tools implemented to improve the law-making process to strengthen the participation of citizens*

After a presentation of French practices, each participant will be invited to present in a 10 minutes presentation the best practices and processes which ensure transparency and access to parliamentary information, as well as public outreach and communication of parliamentary work in his/her Parliament.

After the presentations, a time slot will be dedicated to questions and answers.



Lunch at the Petit-Hôtel of National Assembly and closing ceremony

AFTERNOON

2:30 pm – 05:30 pm

→ **Cultural visit of the *Château de Versailles* including the "*Congrès*" Room.**



TRAINING PROGRAM

2025